



## St Leonards Primary School CAMPS AND MAJOR EXCURSIONS POLICY

***Purpose for camps and major excursions at St Leonards Primary School are:***

- to offer learning experiences for students outside the classroom setting
- to support growth in student’s personal development, linked with the Australian Curriculum, School values and the Teaching for Effective Learning
- to provide students with relevant learning opportunities which are not available within the school
- to assist with students’ understanding of their place in the world
- to develop social interactions and relationships
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***Reception to Year 7 Camps & Excursions Program outline***

Yr. level	Outcomes	Duration	Suggested possibilities
<b>Junior Primary</b> (Rec – Year 2)  <i>Annually</i>	<i>All intended outcomes are outlined by the classroom teacher, are linked with the Australian Curriculum, support the South Australian Teaching for Effective Learning Framework and St Leonards School Values</i>	1 day	e.g. Adelaide Zoo Beach Botanical Gardens
		1 day	e.g. Museum Art Gallery Migration Museum
		1 day	e.g. Central Market Adelaide Goal
<b>Middle Primary</b> (Year 3 – 5) <i>Alternate years 2010, 2012 etc</i>		1 → 3 days	eg Victor Harbor eg Zoo Snooze eg. Warrawong, Stirling or eg. Wirraway, Strathalbyn
<b>Upper Primary</b> (Year 6 – 7)  <i>Annually</i>		3 days  3 → 5 days	Port Vincent Aquatics Camp Or Upper Primary Camp

*Destinations suggested offer the opportunities to achieve the identified outcomes.*

*In addition to the Camps, there will be one day excursions for Year 3 – 7 to support the Teaching and Learning Program.*

## ***Procedural Arrangements***

1. Reception to Year 7 students will have access to camps and excursions as part of their learning and wellbeing.
2. Parents will be informed at least eight weeks before camps of the proposed itinerary and estimated cost. Provision will be provided to pay by installments.
3. Teachers planning camps and excursions are to ensure DECS guidelines are followed regarding supervision and approval if interstate travel is involved.  
See DECS website for guidance.  
[www.decs.sa.gov.au](http://www.decs.sa.gov.au) → *schooling* → *staff* → *policy* → *policy guidelines* → *camps and excursions guidelines*
4. Consent and medical forms to be completed by all parents and kept with the teacher in charge.
5. St Leonards Primay School Camp / Excursion application form to be completed and presented to Deputy and/or Principal and then to the Finance Officer – 4 weeks before departure date.
6. The Finance Officer and teachers to work together on costings.
7. All fees to be paid prior to departure or an installment plan set up.
8. The itinerary timeline to be distributed to parents before departure.
9. The itinerary and contact phone numbers are to be left with Leadership staff. Staff to take the school mobile phone on camp. Any suspensions or take homes to be discussed first with Deputy or the Principal.
10. First aid kit including asthma kit, student consent/medical forms and mobile phone to be taken on all camps and excursions. Teachers are to prepare class first aid bags.
11. All overnight activities must have staff with first aid training.
12. Parents who attend must have completed a criminal screening application.

Dated: May 2011  
Review: May 2013